

District Judges

ROBERT A. COONEY
(231) 922-4543

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STATE OF MICHIGAN
86th Judicial District Court
GRAND TRAVERSE • LEELANAU • ANTRIM COUNTIES

GRAND TRAVERSE COUNTY
280 Washington Street, STE. 121
Traverse City, Michigan 49684
(231) 922-4580
Fax (231) 922-4454
Probation Fax (231) 922-6889

LEELANAU COUNTY
8527 E. Government Center Dr. STE. 201
Suttons Bay, Michigan 49682
(231) 256-8250
Fax (231) 256-8275

ANTRIM COUNTY
P.O. Box 597
Bellaire, Michigan 49615
(231) 533-6441
Fax (231) 533-6322
Probation Fax (231) 533-6822

Position

Independent contractor position as an Attorney Magistrate to hear Small Claims in the 86th District Court, serving Grand Traverse, Antrim, and Leelanau counties.

Hourly rate is negotiable and will be commensurate with experience. Schedule would be set according the courtroom availability in each county.

Duties and Responsibilities

The following is intended to be a general description of the duties and responsibilities and not a complete list:

- Preside over small claims hearings
- Perform civil marriages.

Other Duties and Responsibilities

- Obtain and maintain all required state licenses, performance bonds and certifications necessary to perform the duties of District Court Magistrate.
- May not practice law in the 86th District Court.

Required Knowledge and Skills

- Thorough working knowledge of Michigan Compiled Laws, Michigan Court Rules, and criminal and civil procedure.
- Knowledge of courtroom practices and procedures, professional standards of legal practice and legal ethics.
- Ability to interact objectively and communicate effectively and respectfully with plaintiffs, defendants, and attorneys.

Please send resume to:

Carol Stocking, Court Administrator, cstockin@grandtraverse.org

subject line: Magistrate Vacancy

Deadline April 29, 2020

Equal Opportunity Employer