

GRAND TRAVERSE COUNTY  
BROWNFIELD REDEVELOPMENT AUTHORITY (GTCBRA)

Minutes of June 11, 2020

Chairman Howe called the meeting to order at 8:00 a.m.

Members Present: Gary Howe, Katy Bertodatto, John Peck, Tim Werner, Ron Clous,  
Marvin Radtke, Heidi Scheppe, County Treasurer

Excused: None, all present

Others Present: Lydia Barbash-Riley, Mac MacClelland, Kate Redman, Andrew Smit,  
Jeff Smoke, Eric Helzer, Mark Theobald, Scott Howard, Anne Jaimeson,  
Lisa Emery

PUBLIC COMMENT None.

AGENDA APPROVAL:

**MOVED** by Clous, seconded by Bertodatto, to approve the agenda as presented. **APPROVED**  
unanimously.

Ayes: Radtke, Howe, Werner, Clous, Bertodatto, Peck

Absent:

Nays:

**MOTION CARRIES**

CONSENT CALENDAR

- a. Approval of Minutes of February 27, 2020 Meeting Minutes
- b. Approval to pay invoices (Administrative payables listing)
- c. Receive and File – none

**MOVED** by Bertodatto, seconded by Clous, to approve the consent calendar. **APPROVED**  
unanimously.

Ayes: Radtke, Howe, Werner, Clous, Bertodatto, Peck

Absent:

Nays:

**MOTION CARRIES**

SPECIAL ORDERS OF BUSINESS

None

DEPARTMENTAL ITEMS

a. Treasurer

- 1) Trial Balance/Monthly Brownfield Activity Sheet presented by Scheppe

- b. Legal Counsel - Update by Scott Howard
- c. Administration – Non see New Business

OLD BUSINESS

- a. None

NEW BUSINESS

- a. Consideration and approval of LBRF dollars for the Commongrounds Project located within the Eight and Boardman Brownfield Plan

**MOVED** by Bertodatto, seconded by Radtke, to approve the release of LBRF dollars to Commongrounds, LLC in the amount of \$210,000 to assist with the environmental cleanup on the Eligible Property.

Ayes: Radtke, Werner, Clous, Bertodatto, Peck

Abstained: Howe

Nays:

**MOTION CARRIES**

- b. Consideration and approval of LBRF dollars for the Former County EMS Ambulance Garage

**MOVED** by Radtke, seconded by Clous, to approve the LBRF dollars to Grand Traverse County in the amount of \$143,000 to address the Part 213 Corrective Actions, Closure Report, Future Due Care /Contingent Clean-up Activities, Environmental Insurance Premium and Administrative Cost and Brownfield Plan costs.

Ayes: Radtke, Howe, Werner, Clous, Bertodatto, Peck

Absent:

Nays:

**MOTION CARRIES**

- c. Consideration and approval a Department of Environmental, Great Lakes and Energy (EGLE) Grant for 124 W. Front Street Property, part of the Traverse City Plan/Grandview Parkway Brownfield Plan

**MOVED** by Bertodatto, seconded by Radtke, to approve the EGLE Grant Application

Ayes: Radtke, Howe, Werner, Clous, Bertodatto, Peck

Absent:

Nays:

**MOTION CARRIES**

**MOVED** by Radtke, and seconded by, Werner, to approve the EGLE Loan Application as requested in the attached resolution, which includes the recommendation for the EGLE Loan to be approved by the GTC Board of Commissioners (GTCBOC), allowing the GTCBRA to apply on behalf of the GTCBOC for which their support and recommendation is required.

Ayes: Radtke, Howe, Werner, Bertodatto, Peck

Absent:  
Nays: Clous

**MOTION CARRIES**

PUBLIC COMMENT/INPUT

None

ADDITIONAL BOARD COMMENTS

None

NOTICES

Next GTCBRA meeting is scheduled for Thursday, July 23<sup>rd</sup> or 30<sup>th</sup>, 2020 pending BRA Approval

**MOVED** by Radtke, seconded by Werner, to schedule the next GTBRA meeting for Thursday, July 23, 2020 at 8:00 am

Ayes: Radtke, Howe, Werner, Clous, Bertodatto, Peck

Absent:

Nays:

**MOTION CARRIES**

SPECIAL MATTERS:

ADJOURNMENT

**MOVE** to adjourn by Radtke, seconded by Bertodatto, at 9:40 a.m. **APPROVED** unanimously.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gary Howe, Chairperson