Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION
An invocation was given by Pastor Chuck Towersey, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Ron Clous, Betsy Coffia, Bryce Hundley, Brad Jewett, Gordie LaPointe, Addison Wheelock, Jr., and Rob Hentschel

APPROVAL OF MINUTES
Minutes of May 15, 2019 Regular Meeting
Minutes of May 22, 2019 Special Meeting
Minutes of May 22, 2019 Study Session

Moved by Clous, seconded by Jewett to approve the minutes listed above. Motion carried.

PUBLIC COMMENT
The following people addressed the Commissioners during Public Comment:

Sylvia McCullough
Gretchen Iorio
Dave Nickels
Carol Shuckra
David Petrove
Matthew Schoech
Ann Rogers

APPROVAL OF AGENDA
Add: Cass Road Drain discussion under Unfinished Business

Moved by Clous, seconded by Jewett to approve the agenda with the addition of Cass Road Drain discussion under Unfinished Business. Motion carried.

CONSENT CALENDAR
The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.
If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All Information identified on the Consent Calendar can be viewed in its entirety at www.grandtraverse.org

A. RECEIVE AND FILE
1. Northern Lakes Community Mental Health minutes of April 28, 2019
2. Hentschel – Potential appearance of Conflict of Interest Disclosure
   Removed from calendar

B. APPROVALS
1. Commission on Aging – Approval of Contract for On-Call Contracting for In-Home Services – Removed from calendar.
2. Resolution 77-2019
   Duck Lake Control Structure
   Department of Environment, Great Lakes, and Energy (EGLE)
   Administrative Consent Agreement

ACTION ON THE CONSENT CALENDAR
After the County Clerk read the Consent Calendar for the record, the following items were removed:

   A-2  Page 17  By Wheelock
   B-1  Page 18  By David Petrove

Moved by Hundley, seconded by Jewett to approve the Consent Calendar minus items A-2 and B-1.
Roll Call Vote: Yes 7

SPECIAL ORDERS OF BUSINESS
Michigan Association of Counties (MAC) Presentation
Steve Currie, Michigan Association of Counties, gave a presentation on the MAC organization.

ITEMS REMOVED FROM CONSENT CALENDAR
A-2 - Hentschel – Potential appearance of Conflict of Interest Disclosure
Commissioner Wheelock requested clarification on reporting a Conflict of Interest for Wheelock and Sons vs. Roy’s General Store.

Moved by Hundley, seconded by Wheelock to refer the Conflict of Interest issue to the Ethics Ad-Hoc Committee and discuss it at the next meeting.
Roll Call Vote: Yes 4, No 3
Nay: LaPointe, Clous and Hentschel
Moved by Clous, seconded by Jewett to Receive and File A-2, Hentschel – Potential Appearance of Conflict of Interest Disclosure. Motion carried.

Commissioners took a break at 9:22 a.m.
Commissioners returned to regular session at 9:29 a.m.

**B-1 - Commission on Aging – Approval of Contract for On-Call Contracting for In-Home Services**

*Public Comment*

**David Petrove**

Cindy Kienlen, Commission on Aging Director, explained the request for on-call contracting for in home services.

**Resolution 78-2019**
Commission on Aging
Independence Home Health Care
In-Home Service

Moved by Wheelock, seconded by Clous to approve Resolution 78-2019. Motion carried.

**DEPARTMENT ACTION ITEMS**

**a. Facilities Management/Parks & Recreation**

1) **Grounds Maintenance FTE for Facilities Management**

   Dean Bott, Finance Director, and Joe Berry, Facilities Director, explained the request and answered Commissioners’ questions.

   **Resolution 79-2019**
   Facilities Management
   Staffing Plan Amendment
   Grounds Maintenance

   Moved by Wheelock, seconded by LaPointe to approve Resolution 79-2019. Motion carried.

**b. Sheriff’s Office – Corrections Division**

1) **Resident Banking Software/Commissary Services Contract**

   Moved by Coffia, seconded by Hundley to postpone approval of the resident banking software/commissary services contract until the June 19th meeting.
   
   **Roll Call Vote:** Yes 2, No 5
   Nay: Jewett, LaPointe, Wheelock, Clous and Hentschel
   Motion failed
Resolution 80-2019
Sheriff’s Office
Canteen Services (TIGGS)
Resident Banking Software/Commissary Services

Moved by Wheelock, seconded by LaPointe to approve Resolution 80-2019.
Roll Call Vote: Yes 6, No 1
Nay: Coffia.

**Administration**

1) **Board of Commissioners’ Goal Setting Affirmation**

   Moved by Wheelock, seconded by Coffia to affirm the goals presented in the packets and to direct staff to identify work plans to achieve the goals of the items marked with three or more votes by Commissioners. Motion carried.

2) **Construction Code Department Audit**

   Nate Alger, County Administrator, explained the plan for an audit of the Building Codes Department.

   Resolution 81-2019
   Construction Code
   Carlisle Wortman Associates
   Audit of Building Codes Department

   Moved by Wheelock, seconded by Jewett to approve Resolution 81-2019. Motion carried.

**UNFINISHED BUSINESS**

a. **Adoption of Policies Related to Community Development Block Grant (CDBG) Subrecipient Agreement**

   Kit Tholen, Deputy Civil Counsel, explained the policies related to the CDBG agreement.

   Resolution 82-2019
   Policies and Procedures
   Community Development Block Grant (CDBG) Subrecipient Agreement Policies

   Moved by Wheelock, seconded by Jewett to approve Resolution 82-2019. Motion carried.

b. **Administrator’s Evaluation**

   Chairman Hentschel reviewed the evaluation of County Administrator, Nate Alger, and indicated that based on the results, the County Administrator has met the expectations of the Board and he will receive his next raise as outlined in his contract.
c. **Cass Road Drain**
   Moved by Clous, seconded by Jewett to require that the Drain Commissioner come to the next board meeting to give his annual report on the county drains. Motion carried.

**NEW BUSINESS**
None

**PUBLIC COMMENT**
The following people addressed the Commissioners during Public Comment:

   **Kelly Macintosh**

**COMMISSIONER/DEPARTMENT REPORTS**
Commissioners gave updates on meetings and events they attended.

**NOTICES**
**June 19, 2019 – Regular Meeting**

**CLOSED SESSION**
None

Meeting adjourned at 10:40 a.m.

___________________________________  _________________________
Bonnie Scheele, County Clerk                      Rob Hentschel, Chairman

APPROVED: ________  __________
   (Date)       (Initials)