

GRAND TRAVERSE COUNTY  
WAYS AND MEANS COMMITTEE

March 23, 2016

Chairman Lathrop called the meeting to order at 6:00 p.m. at the Governmental Center.

OPENING CEREMONIES AND EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Bob Johnson, Carol Crawford, Ron Clous, Addison Wheelock, Jr., Alisa Kroupa, Christine Maxbauer, and Dan Lathrop

APPROVAL OF MINUTES

There being no corrections to the February 17, 2016 Ways and Means minutes, they were approved as presented.

PUBLIC COMMENT

Matt Schoech – spoke on affordability and affordable government.

Tom Mair – spoke on subsidizing developments, brownfield, and bonds

Donna Gerhard – spoke on handicap parking.

APPROVAL OF AGENDA

Closed session moved to before Consent Calendar.

Moved by Maxbauer, seconded by Kroupa to approve agenda as amended.

Motion carried.

CLOSED SESSION –Attorney Client Privileged Communication

Moved by Maxbauer, seconded by Kroupa to enter into closed session to discuss Attorney Client Privileged Communication regarding Whitney Civil Rights Lawsuit; Correctional Care Solutions; indemnity and proposed settlement at 6:12 p.m.

Roll Call Vote: Yes 7

Moved by Wheelock, seconded by Kroupa to return to regular session at 6:26 p.m.

Motion carried.

CONSENT CALENDAR

A. RECEIVE AND FILE

1. BIA Decision

B. APPROVAL

1. 2015 Audit Engagement Letter – Rehmann

2. Budget Adjustments – Finance

3. Google Apps Email, Calendar, Docs, Contract Renewal

**C. ACTION ON CONSENT CALENDAR**

The Chief Deputy County Clerk read the Consent Calendar for the record.

Moved by Kroupa, seconded by Johnson to approve the Consent Calendar as presented.  
Motion carried.

**SPECIAL ORDERS OF BUSINESS**

None

**ITEMS REMOVED FROM CONSENT CALENDAR**

None

**DEPARTMENT ACTION ITEMS****A. PARKS & RECREATION:****1. Pool Update - YMCA**

Kristine Erickson, Parks and Recreation Director, introduced Jay Buckmaster, YMCA CEO and answered Commissioners' questions.

Jay Buckmaster, YMCA CEO, presented Pool update and answered Commissioners' and Staff questions.

**Public Comment**

Donna Gerhard – spoke positively on the Pool operations.

**2. Rotaries Grant Application**

Kristine Erickson, Parks and Recreation Director, reviewed the Rotaries Grant Application and answered Commissioners' questions.

Matt Cowall, Friends of Easling Pool, spoke regarding grant application and answered questions.

Moved by Maxbauer, seconded by Johnson to recommend approval to authorize Parks & Recreation Director to submit on behalf of Parks & Recreation Department the planning grant application to Rotaries Charities.  
Motion carried.

**B. GRAND TRAVERSE SHERIFF'S OFFICE (GTSO)****1. Vehicle Purchase**

Jennifer DeHaan, Deputy County Administrator, reviewed background and process.

Captain Chris Clark answered commissioners' questions.

Moved by Maxbauer, seconded by Wheelock, to recommend approval of purchase of 7 vehicles for the Sheriff's Department at a cost not to exceed \$168,500.

Motion carried.

**C. ADMINISTRATION****1. Employee Purchase of Years of Service**

Tom Menzel, County Administrator, reviewed request for employee purchase of years of service and answered Commissioners' questions.

Moved by Maxbauer, second by Clous to recommend approval of a policy that the Board of Commissioners will not consider requests from employees to purchase years-of-service because it will increase the County's liability.  
Motion carried.

**2. Policy Updates: Purchasing, Travel and Procurement Card**

Jennifer DeHaan, Deputy County Administrator, reviewed policy updates for purchasing, travel and procurement cards and answered Commissioners' questions.

Moved by Johnson, seconded by Crawford to recommend approval of purchasing policy as presented.  
Voice vote: Yes 6 No 1, Clous  
Motion carried.

Moved by Wheelock, seconded by Johnson to recommend approval of travel policy as presented.  
Motion carried.

Moved by Crawford, seconded by Maxbauer to recommend approval of procurement card policy as presented.  
Motion carried.

**UNFINISHED BUSINESS****A. Commissioner Compensation**

Moved by Kroupa, seconded by Maxbauer, to recommend approval to eliminate per diem payments and set salary at \$1.00 per year, for the term of January 1, 2017 through December 31, 2019, and create a Local Officers Compensation Committee during the second year.

Roll call vote: Yes 4 No 3

Nays: Wheelock, Clous, and Crawford.

**NEW BUSINESS****A. Community Mental Health (CMH) Reappointments**

Moved by Crawford, seconded by Wheelock to recommend reappointment of Mary Marois and Randall Kamps to the Northern Lakes Community Mental Health Board for the three year term, April 1, 2016 through March 31, 2019  
Motion carried.

**PUBLIC COMMENT**

None

COMMISSIONER COMMITTEE REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES/ANNOUNCEMENTS

None

Meeting adjourned at 7:56 p.m.

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Sarah B. Lutz, Chief Deputy County Clerk

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Dan Lathrop, Chairman

APPROVED: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Initials)

DRAFT