

Grand Traverse County Board of Public Works-Finance Committee
Public Services Building
Large Conference Room
2650 LaFranier Rd, Traverse City, MI 49686

Meeting Minutes
Wednesday, March 6, 2019 @ 1:00 p.m.

CALL TO ORDER

The Chair, called the meeting of the Grand Traverse County Board of Public Works Finance Committee to order at 1:00 p.m. at the Public Services Building located at 2650 LaFranier Road, Traverse City, Michigan. The Secretary was present.

ROLL CALL

PRESENT: Jay Zollinger, Jeff Shaw (1:06), Chuck Korn, and Beth Friend

ABSENT: Rob Manigold

STAFF: John Divozzo and Dianne Thompson

Also Present: Bob Fudge, Art Krueger, and Bill Twietmeyer

PUBLIC COMMENT

None

APPROVAL OF AGENDA

Staff requested that 2019 WWTP Refunding Bonds be added at Item #6.

MOTION by CHUCK KORN to approve the agenda as amended; second by Beth Friend.
The Motion PASSED unanimously.

APPROVAL OF MEETING MINUTES

1. The minutes were revised per the handout before they were approved.

MOTION by BETH FRIEND to approve the minutes as amended; second by Chuck Korn.
The Motion PASSED unanimously.

AGENDA ITEMS

1. Summary of Prepaid Claims-there were no questions.

Jeff Shaw arrived 1:06 p.m.

2. Correspondence-MMRMA distribution checks-for information only.
East Bay went out for bids on their insurance and received a considerable savings with the same vendor.

3. On-Call Policy

Many calls require two employees so two will be required to respond. Previous call in was applied by staff as 2 minimum plus time worked. That was stopped. The calls now go to the on call person instead of all calls going to Sam 24/7. This is now a County policy for the DPW.

4. Legal RFP Strategy

Bids are due Friday. One has already been received. Criteria was listed but not in any priority order. This will be on the BPW agenda and the supporting information for this will follow. There was discussion on inviting the bidders to the March BPW meeting but it was recommended that the material be reviewed first. This will set up a legal framework that is defensible in a court of law as well as set up terminology for rates. The rates can still be different as defined in the township rate table.

5. Sewer Budget(s) Reconciliation with County

When we were disagreeing with the City on capital cost vs. maintenance costs we booked an estimated amount to the budgets. The invoice then came in lower so there needs to be a reconciliation. We believe Dean will issue checks for this reimbursement.

ADDED TO THE ADGENDA

6. 2019 WWTP Refunding Bond

The award was issued to PNC and we will realize a savings of approximately \$177,000 at a fixed interest rate of 2.36%. The original estimated savings had been about \$150,000.

PUBLIC COMMENT

Art Krueger, City Director of Municipal Utilities reported that the quarterly repair expense report for the WWTP was just sent over to John. It is about \$278,000 above the \$125,000 in the Jacobs contract. One big ticket item was the screw pump drive project at \$143,561 which was run through the out of scope or it would have cost another \$23,000 with their mark-up. This will be invoiced at the end of the year reconciliation. They will be negotiating the next contract with Jacobs soon and feel the \$125,000 for repairs is too low. The primary header emergency repair total was \$65,600.

NOTICES

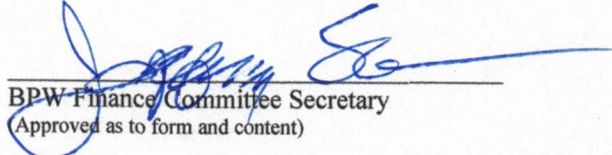
1. The next Regular BPW Meeting will be held on Thursday, March 14, 2019 at 9:00 a.m. in the upstairs meeting room at GARFIELD TOWNSHIP HALL, 3848 Veterans Drive.
2. ~~The next regular BPW Finance Committee Meeting will be held on Wednesday, April 3, 2019 at 1:00 p.m. in the Large Conference Room in the Public Services Building at 2650 LaFranier Rd~~

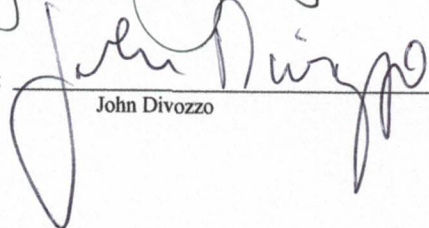
The April 3rd meeting will need to be changed or adjourned because it is during the Michigan Township Meetings April 1-4.

ADJOURNMENT 1:53 p.m.

Date: 4/11/19


BPW Finance Committee Chair


BPW Finance Committee Secretary
(Approved as to form and content)

Drafted by: 
John Divozzo