

GRAND TRAVERSE COUNTY
WAYS AND MEANS COMMITTEE

January 20, 2016

Chairman Lathrop called the meeting to order at 6:00 p.m. at the Governmental Center.

OPENING CEREMONIES AND EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Bob Johnson, Carol Crawford, Ron Clous, Addison Wheelock, Jr., Alisa Kroupa, Christine Maxbauer, and Dan Lathrop

APPROVAL OF MINUTES

There being no corrections to the December 16, 2015 Ways and Means minutes, they were approved as presented.

PUBLIC COMMENT

Lori Wells, Senior Center Network Manager, encouraged senior citizens to make appointments to get help filing their income taxes and she also warned about the telephone scams directed at people stating they are the IRS.

APPROVAL OF AGENDA

There being no changes to the agenda, it was approved as presented.

CONSENT CALENDAR

A. RECEIVE AND FILE
None

B. APPROVAL

1. Environmental Systems Research Institute (ESRI) GIS Software Maintenance/Support Renewal
2. 2016 Hauler Licenses
3. Confirmation of Appointments (Traverse City Commission) to Boards

C. ACTION ON CONSENT CALENDAR

The County Clerk read the Consent Calendar for the record.

Moved by Maxbauer, seconded by Johnson to approve the Consent Calendar as presented. Motion carried.

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM CONSENT CALENDAR

None

DEPARTMENT ACTION ITEMS**A. IT**

1. Document Imaging Maintenance Contract Renewal Discussion
Don Sheehan, IT Director, explained the imaging software provided by ImageSoft

Bob Cooney, Prosecuting Attorney, asked Mr. Sheehan questions regarding the software contract renewal.

The following people spoke about using the software in their departments:

Dawn Rogers, Friend of the Court
Judge Tom Power, 13th Circuit Court
Carol Stocking, 86th District Court Administrator
Cheryl Wolf, Deputy Finance Director

B. Boardman River Dams Update:

1. Kim Balke (CRA) and Jim Cooke (Road Commission) Boardman River Dams status updates
Kim Balke, Jim Cooke, and Frank Dituri gave updates on the Boardman River Dams project and answered Commissioners' questions.

C. Finance

1. Budget Adjustments
Cheryl Wolf, Deputy Finance Director, explained the budget adjustments.

Moved by Crawford, seconded by Clous to recommend approval of the budget adjustments. Motion carried.

D. Parks and Recreation – (IMMEDIATE APPROVAL)

1. Approval of Parks and Recreation Commission's Governing Documents
Kristine Erickson, Parks and Recreation Director, indicated that the Senior Center Network was moved under the Parks and Recreation Department and the governing documents needed to be amended to reflect this change.

Moved by Kroupa, seconded by Maxbauer to amend the Parks and Recreation Rules and Regulations as presented **effective immediately**.

Roll Call Vote: Yes 7

2. Amendment to the Proposed 2016 Election Year Senior Center Network Millage Language and Adoption of Resolution of oversight of Senior Center Network by Parks and Recreation
 - a. Amended Senior Center Millage Language
The agenda packet contained the amended Senior Center millage proposal submitted by Chris Forsyth, Deputy Civil Counsel. This amended millage

proposal will replace the Senior Center millage proposal previously submitted on November 24, 2015 under Resolution 147-2015.

a. Senior Center Network Resolution

RESOLUTION

3-2016

**Grand Traverse County Parks and Recreation
To Have Oversight of the
Grand Traverse County Senior Center Network**

RESOLVED, that the Grand Traverse County Board of Commissioners authorizes the Grand Traverse county Parks and Recreation Commission to have oversight of the Grand Traverse County Senior Center Network, and

BE IT FURTHER RESOLVED, that the Grand Traverse County Board of Commissioners approves and authorizes the amendments to the Parks and Recreation Commission rules and regulations, as proposed by the Parks and Recreation Director and drafted by Deputy Civil Counsel.

Moved by Maxbauer, seconded by Wheelock to approve the revised millage language provided by the Prosecuting Attorney’s office for the Senior Center and Resolution 3-2016 **effective immediately**.

Roll Call Vote: Yes 7

UNFINISHED BUSINESS

A. Commissioner’s Defined Contribution Plan Discussion

Moved by Kroupa, seconded by Crawford to recommend elimination of Grand Traverse County’s contribution to the County Commissioners’ Defined Contribution Plan.

Roll Call Vote: Yes 7

NEW BUSINESS

B. Conflict of Interest Disclosure – Wheelock - IMMEDIATE APPROVAL

Moved by Maxbauer, seconded by Crawford to acknowledge conflict of interest for Commissioner Wheelock and authorize Wheelock and Sons to complete the work on the stairway at the Law Enforcement Center **effective immediately**.

Roll Call Vote: Yes 6, Abstain 1

Abstain: Wheelock

PUBLIC COMMENT

None

COMMISSIONER COMMITTEE REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES/ANNOUNCEMENTS

None

CLOSED SESSION – Attorney Client Privileged Communication Related to Duck Lake

Moved by Kroupa, seconded by Maxbauer to go into Closed Session to discuss the Attorney Client Privileged Communication Related to Duck Lake at 7:38 p.m.

Roll Call Vote: Yes 7

Commissioners returned to regular session at 8:08 p.m.

Meeting adjourned at 8:09 p.m.

Bonnie Scheele, County Clerk

Dan Lathrop, Chairman

APPROVED: _____
(Date) (Initials)