



We will enhance community and quality of life through people, parks, and programs.

**Grand Traverse County Parks and Recreation Commission
MINUTES
Thursday, January 10, 2019
Governmental Center, Commission Chambers, Second Floor
400 Boardman Avenue, Traverse City, Michigan 49684
5 p.m. Organizational and Regular Meeting**

A. Pledge of Allegiance

B. Call to Order

Meeting called to order at 5 p.m.

C. Roll Call

Commissioners Present: David Grams, Rodetta Harrand, Rod Kivell, Steve Largent, William Mouser, John Roth, Whitney Waara, Shirley Zerafa

Commissioners Excused: Rob Hentschel

Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Lori Wells, Senior Center Manager, Grand Traverse County Parks and Recreation; Jack Robbins, County Resident, Jalen Provo, County Resident

D. Election of Officers

1. Election of President

a. Nominations

MOTION by Kivell, second by Waara, to open nominations for President. Motion carried.

MOTION by Largent, second by Grams, to nominate Commissioner Roth.

MOTION by Zerafa, second by Kivell, to nominate Commissioner Harrand.

Commissioner Largent spoke in favor of Commissioner Roth's nomination.

Commissioner Zerafa spoke in favor of Commissioner Harrand's nomination.

MOTION by Grams, second by Zerafa, to close nominations for President. Motion carried.

b. Election of President

MOTION by Largent, second by Grams, to elect Commissioner Roth.

Roll Call Vote

Yeas: Grams, Largent, Roth (3)

Nays: Harrand, Kivell, Mouser, Waara, Zerafa (5)

Absent: Hentschel

Motion failed, 3 to 5

MOTION by Zerafa, second by Kivell, to elect Commissioner Harrand.

Roll Call Vote

Yeas: Zerafa, Waara, Roth, Mouser, Largent, Kivell, Harrand, Grams (8)

Nays: (0)

Absent: Hentschel
Motion carried, 8 to 0

2. Election of Vice President

a. Nominations

MOTION by Harrand, second by Grams, to open nominations for Vice President. Motion carried.

MOTION by Harrand, second by Waara, to nominate Commissioner Roth.

MOTION by Roth, second by Grams, to nominate Commissioner Waara.

MOTION by Largent, second by Kivell, to close nominations for Vice President. Motion carried.

b. Election of Vice President

MOTION by Harrand, second by Waara to elect Commissioner Roth.

Roll Call Vote

Yeas: Harrand, Waara

Nays: Grams, Roth, Kivell, Zerafa, Largent, Mouser

Absent: Hentschel

Motion failed, 2 to 6

MOTION by Roth, second by Grams, to elect Commissioner Waara.

Roll Call Vote

Yeas: Mouser, Waara, Largent, Zerafa, Kivell, Roth, Grams (7)

Nays: Harrand (1)

Absent: Hentschel

Motion carried, 7 to 1

3. Election of Secretary

a. Nominations

MOTION by Waara, second by Roth, to open nominations for Secretary.

MOTION by Roth, second by Grams, to nominate Kivell for Secretary.

MOTION by Largent, second by Waara, to close nominations for Secretary.

b. Election of Secretary

MOTION by Roth, second by Largent, to elect Kivell for Secretary.

Roll Call Vote

Yeas: Grams, Harrand, Kivell, Largent, Mouser, Roth, Waara, Zerafa

Nays: Harrand

Absent: Hentschel

Motion passes, 7 to 1.

E. 2019 Ad Hoc and Subcommittee Appointments

President appointed board members to serve on the following ad hoc and subcommittees.

1. Rules Committee

Rodetta Harrand

John Roth

William Mouser

Rod Kivell

Shirley Zerafa

2. NER Advisory Committee

William Mouser

3. TBAYS Board

Rob Hentschel

4. Business Development Team: Civic Center Park

John Roth

Rod Kivell
Shirley Zerafa
Rodetta Harrand

5. Fees Ad Hoc Committee

Steve Largent
Whitney Waara
William Mouser
John Roth

Rodetta Harrand

6. Future of Parks Ad Hoc Committee

Steve Largent
John Roth
Whitney Waara
David Grams
Rod Kivell

7. Strategic Planning Ad Hoc Committee

David Grams
Whitney Waara
Shirley Zerafa

F. 2019 Parks and Recreation Commission, Business Development Team Meetings

The Director presented the current schedules for the regular meetings and business development team meetings.

G. First Public Comment

There was no public comment.

H. Approval of/Additions to Agenda

Commissioner Roth requested adding a discussion about meeting times under New Business.

President Harrand requested adding proposed bylaw changes under New Business.

MOTION by Roth, second by Largent, to approve the agenda, as amended. Motion carried.

I. Special Orders of Business/Presentations

There were no special orders of business/presentations.

J. Action on Consent Calendar

MOTION by Waara, second by Kivell, to approve the Consent Calendar, except for Item 3. Motion carried.

Receive and File

1. Draft Minutes from December 13, 2018 Parks and Recreation Commission Meeting
2. Draft Minutes from December 17, 2018 Joint Parks and Recreation Commission-Business Development Team Special Meeting
3. Strategic Planning Report from December 17, 2018 Joint Parks and Recreation Commission-Business Development Team Meeting
4. Parks and Recreation/Senior Center Network Budget Report
5. Grand Traverse Conservation District Monthly Report
6. Parks and Recreation-Senior Center Network Overview
7. Signed 2019-2021 Parks-YMCA Pool Management Agreement
8. 2019 Parks and Recreation-Senior Center Network Fees and Field Use Policy in Final Format
9. Signed 2019-2021 Parks-Kiwanis Gardening and Naming Rights Agreement
10. December 14, 2018 Support Letter: Coastal Zone Management Grant Application by NER

K. Items Removed from Consent Calendar

1. Item 3. Strategic Planning Report from December 17, 2018 Joint Parks and Recreation Commission-Business Development Team Meeting
Commissioner Zerafa asked that the strategic planning session report be used in the future. Director stated the report will be used by the Strategic Planning Ad Hoc Committee in 2019 to update the Parks and Recreation Strategic Plan.
MOTION by Zerafa, second by Largent, to receive and file Item 3. of the Consent Calendar. Motion carried.

L. Department and End-of-Year Reports

Director and Senior Center Manager made a presentation on 2018 Parks and Recreation-Senior Center Network accomplishments.

M. Old Business

1. Reservation Policy: County Department Use of Park Facilities
MOTION by Grams, second by Roth, to adopt the policy, as presented. Motion carried.

N. New Business

1. Amendments to Bylaws of the Parks and Recreation Commission
 - a. Proposal to Change Parks and Recreation Commission Meeting Time
MOTION by Roth, second by Zerafa, to amend the Bylaws of the Parks and Recreation Commission to state that each year, the Parks and Recreation Commission will set the date and time of meeting during its organizational meeting.
Motion carried.
 - b. Proposal for Limited Two-year Terms for Officers
MOTION by Harrand, second by Kivell, to amend Parks and Recreation Commission Bylaws to limit officers' service to two consecutive years.
Roll Call Vote
Yeas: Mouser, Harrand (2)
Nays: Zerafa, Waara, Roth, Largent, Kivell, Grams (6)
Absent: Hentschel
Motion failed, 2 to 6.
Commissioner Largent asked to place the topic of Parks and Recreation Bylaw amendments regarding officers' terms on next month's agenda.

O. Second Public Comment

County resident Jalen Provo spoke regarding the Commission's achievements in 2018 and thanked them for their service.

P. Notices and Commissioner Comments

Commissioner Grams asked about best practices for sending e-mails to the full commission. He also recommended having a future discussion about wayfinding signage.
Director recommended setting future meetings for committees.
Commissioner Waara recommended making arrangements for touring parks during the year.

Q. Adjournment

Meeting was adjourned at 6:45 p.m.