

GRAND TRAVERSE COUNTY 911 BOARD OF DIRECTORS

Meeting Minutes: July 18th, 2019

Commission Chambers Governmental Center

PRESENT:

Brad Jewett  
Chief Jim Tuller  
Chief Pat Parker  
Chris Clark  
Jeff O'Brien  
Jason Torrey

AGENCY:

G.T County Board of Commissioners  
Traverse City Fire Department  
G.T. Metro Fire Department  
G.T. County Sheriff's Department  
Traverse City Police Department  
GT 911/Central Dispatch

ABSENT:

Ryan Tabaczka  
Chief Andy Down  
Gregg Bird  
Tim Newton

Michigan State Police  
Grand Traverse Township Fire Services  
G.T. County Emergency Management  
North Flight EMS

OTHERS IN ATTENDANCE:

Leah Hornacek  
Bill Parker  
Joseph Miller  
Rob Hentschel  
David Cutway  
Brandon Flynn

GT 911/Central Dispatch  
Blair/Paradise Township Emergency Services  
Central Dispatch  
G.T County Board of Commissioners  
Green Lake Twp. Emergency Services  
Whitewater Twp. Fire Department

**Call to order**

Meeting called to order at 10:03 AM. A quorum was present.

**Approval of Agenda**

Motion by Jewett to approve the agenda as submitted, supported by Clark. Motion passed.

**Approval of Minutes**

Motion by P.Parker to approve the minutes as submitted, supported by Jewett. Motion Passed.

## **Directors Report:**

Director Jason Torrey provided the following report:

- Central Dispatch new employee started on July 8<sup>th</sup>, 2019
- Radio Operator training was held yesterday with 15 attendees.
- Torrey reported that most agencies are up to date with MPSCS operator training requirements. He said he would reach out directly to North Flight EMS to coordinate a class specifically for them, as they still have a large need for this training.
- Torrey attended a meeting involving discussion of Division dispatch center for MABAS, further work on box alarms, and the possibility of Grand Traverse Central Dispatch being the backup State RED Center.
- Cherry Fest went smoothly this year and Central Dispatch is hoping to be more proactive with personnel and scheduling for next year's Festival.
- Torrey will be meeting with Benzie County Administrators and 911 Director next week to enter talks of Grand Traverse Central Dispatch absorbing Benzie County Dispatch.

## **SUBCOMMITTEE REPORTS:**

### **Technical Subcommittee**

No Report

### **Law Enforcement Subcommittee**

- Chief O'Brien expressed his gratitude to dispatch for a job well done during Cherry Fest.

### **Fire and EMS Subcommittee**

- Tuller – Updated Board on the Fire Chief Meeting yesterday. ISO has evaluated some of the fire departments in the county and others are still pending. Due to ISO recommendations changes are being made to various box alarms. This will be ongoing until ISO evaluations are complete. There was also a discussion on replacement of portable radio batteries and discount for ordering in bulk.
- Flynn – Chief Flynn advised the Board that the Traverse City Trail Festival is being held this Saturday.
- Torrey – Updated Board on discussion from Fire Chief Meeting yesterday in regards to sending Rescue/EMS on PI Accidents and Rollover Accidents. Torrey proposed to the Board to adopt common practice of automatically sending Rescue/EMS priority 1 on all PIA's, and sending Rescue/EMS priority 2 on all unknown crashes. A motion was made by Torrey, supported by Jewett. Motion passed.

## **Old Business**

None

**New Business:**

- 2020 Budget – Torrey advised that 2020 Budget information was attached in the meeting packet. The budget has a nominal increase due to \$5500 added in for dispatch chairs, \$2000-\$3000 for video intercom upgrade for the dispatch entry door. Discussion of securing the dispatch center will wall linings and reinforcement of dispatch entry door, additional money for pager batteries and other equipment. Discussion on the budget and security at the Government Center building. Further building security discussions to be added to the agenda for next month's meeting.
- MPSCS Radio Coverage Study – Torrey advised the last coverage study was conducted in 2016. Since that study upgrades in the form of TTAs have been deployed. Torrey would like to have the bad spots from 2016 study retested. Discussion on retesting. Torrey will make a spreadsheet broken down by jurisdiction/township and disseminate. Torrey would like the spreadsheets completed within the next two months.

**Round Table:**

None

**Meeting adjourned at 10:30 AM**