



DESIGNATED FACILITY REPORT

Reports are due by the 15th day of January, April, July and October.
 Reports must be submitted even if no activity occurred during the quarter.
 Reporting questions? Contact RecycleSmart 231-995-6075.

Submit reports and payment to RecycleSmart
 2650 Lafranier Rd. • Traverse City, MI 49686
 T: 231-995-6075 F: 231-929-7226 • recyclesmart@grandtraverse.org

Date		Contact Person	
Facility		Contact Phone	

YEAR _____	Collection Period – Check One
<input type="checkbox"/> 1 st Quarter Jan/Feb/Mar	<input type="checkbox"/> 2 nd Quarter Apr/May/June
<input type="checkbox"/> 4 th Quarter Oct/Nov/Dec – include example of promotional materials with report	<input type="checkbox"/> 3 rd Quarter Jul/Aug/Sep

Instructions:

- ① Record the amount of waste (solid waste, recyclables, yard waste) in tons delivered to the designated facility. Separate the amount by category type – residential, commercial, industrial/other. Enter “0” when no activity occurred.
- ② Only include waste from Grand Traverse County.

SOLID WASTE	Month	② Residential Tons	② Commercial Tons	② Industrial/Other Tons	TOTAL Tons
	TOTAL				

Surcharge X \$1.50

Surcharge due to Grand Traverse County \$

RECYCLABLES	Month	② Residential Tons	② Commercial Tons	② Industrial/Other Tons	TOTAL Tons
	TOTAL				

YARD WASTE	Month	② Residential Tons	② Commercial Tons	② Industrial/Other Tons	TOTAL Tons
	TOTAL				