



County Staff Report April 2017

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration/Board of Commissioners/Resource Recovery (1, 2, 4, 7, 8)

- The first Household Hazardous Waste (HHW) collection was held March 23. Collections are scheduled May 11, June 22, August 10, and October 14. Appointments are required and can be made at recyclesmart.info or by calling the RecycleSmart hotline at (231) 941-5555.
- The brush drop off site opened Saturday, April 1 for the 2017 season. Brush site hours are Tuesdays from 12 to 7 and Thursdays and Saturdays 9 to 3. Accepted material includes grass clipping, leaves, brush, stumps up to 18" in diameter, untreated construction wood, and pallets.
- RecycleSmart will be hosting its 1st annual Earth Day Event Saturday, April 22 from 10 to 2 at Medalie Park. The free, fun, family event partners with Parks and Recreation and other community organizations. Come join in the fun...see a garbage truck up close, watch a worm composting demonstration, participate in hands-on activities, gain valuable environmental information, participate in a scavenger hunt, enjoy some food and more!

Central Dispatch/911 (7)

- No report provided.

Circuit Court

- No report provided.

Circuit Court - Family Division

- No report provided.

Commission on Aging (7)

- Please welcome Mary Haverty as the new Director of the Commission on Aging!

Community Development & Codes (1, 3, 4, 7, 8)

- ECONOMIC DEVELOPMENT

The GTEDC, continues to be very active as a board completing the revisions to bring by-laws up-to-date; identifying mission and vision statement, as well as continued work on the following projects:

- Staff is meeting with the Center for Automotive Research (CAR) on Tuesday, April 11th to finalize plans for hosting the annual membership dinner during the July 31 through August 3, 2017 conference. The GTEDC will be working with identifying businesses to highlight during this conference and make connections to help our local economy.
 - GTEDC will be working on a new webpage accurately reflecting how the GTEDC can help in business development.
 - The GTEDC is working with TC New Tech potential partnership on new tech incubator space.
- BROWNFIELD REDEVELOPMENT
- The Brownfield Redevelopment Authority (BRA) approved the Brownfield Plan for the Food for Thought redevelopment at their March 23 meeting. The Brownfield Plan is for the developer, Tamarack Holdings, LLC to perform interior demolition and lead and asbestos abatement activities for the repurposing/refurbishing of the former Long Lake School into a production facility for Food For Thought, a specialty manufacturer of jams, salsas, sauces, honey, and condiments. Long Lake Township will review the Plan on April 18, and a public hearing is scheduled for April 19 before the County Board of Commissioners.
 - The Brownfield Authority has requested a subcommittee be formed representing the City and County to discuss eligible activities within the City. This will help the Brownfield in putting together Brownfield Plans that meet the needs of the City in accomplishing goals. The first meeting is expected to be held in May.
- CONSTRUCTION CODE DIVISION (7)
- We are interviewing for a new Building Inspector along with a Plumbing Inspector. We are also working with our IT Department on how to implement new software to help with efficiencies and assist our local building community in tracking and monitoring permits and inspections.
 - We will be updating the credit card processing system within a few weeks and will also be implementing the online application and payment processing system similar to the process undertaken by Soil Erosion.
 - Annual report will be available in May identifying the increased numbers in both building and trade permits.
- SOIL EROSION PROGRAM (8)
- With the help of Deputy County Clerk Sarah Lutz we have implemented a credit card processing system in the Soil Erosion office and are in the process of establishing an online application and payment processing system.

- The division goal of Soil Erosion is to move back to the LaFranier Building after successfully completing the probation period and having this “probation” lifted off the Department; timeline end of 2017. There are a few pieces left to complete to have probation lifted which will make Grand Traverse County once again identified as a leader in Soil Erosion.

County Clerk (4)

- Stats for month of March
 - New Circuit and Family Court Cases filed: 30 civil, 68 domestic, 14 felony, and 14 juvenile.
 - Five (5) jury pools sent out for Circuit Court trials.
 - Clerked one (1) trial lasting 3 days.
 - Clerked 3 County Commission meetings.
 - Vital Records filed: 180 births, 120 deaths, and 27 marriage licenses.
 - DBAs filed: 113
 - Concealed Pistol applications filed: 113
 - Concealed Pistol fingerprints done: 64
 - Concealed Pistol Licenses issued: 117
 - Notary Bonds/Applications: 26
 - Passport Photos taken: 212
 - Certified Copies: 637 customers (this could be 1 or many copies per customer)
 - Wedding Ceremonies: 10
 - Voter Registrations: 168

County Drain Commissioner (3,7,8)

- No report provided.

District Court

- No report provided.

Equalization / GIS (1, 4)

- No report provided.

Facilities Management (3)

- Facilities is continuing its work to conduct inspections of County facilities which will provide comprehensive information to develop a Capital Improvement Plan (CIP). The CIP will assist the County to plan and make the necessary investments to improve and maintain our facilities.

Friend of the Court

- No report provided.

Health Department (7)

ADMINISTRATION & FINANCE DIVISION

➤ Administration-

- Health Officer Trute attended and presented at the Munson Healthcare Community and Population Health Committee, Munson Medical Center Community Health

Committee and the Grand Traverse Community Collaborative on the status of three key Public Health initiatives in Northern Michigan:

- Northern Michigan Public Health Alliance- Aims are better health, better care and lower cost. Their mission is to develop, implement and sustain models of shared public health services that increase capacity, contain costs, maximize assets and more effectively impact health outcomes. The Alliance is a collaboration of six local health departments and several others. It was also selected as the backbone organization for the Northern Michigan Community Health Innovation Region.
 - Community Health Innovation Region- Described the State Innovation Model and the Community Health Innovation Region (CHIR.) The overall goal of the CHIR is to develop community capacity to improve population health. Specific goals are to have a community-centered design, have a community-integrated health system and to have a collaborative community health needs assessment, which will lead to greater collective impact. In the community health innovation region, partners act cohesively with a broad-based vision for region-wide impact, to make the environment healthier and to connect health services with relevant community services.
 - Community Health Needs Assessment and Improvement Plans- Provided information on the health impact pyramid, collective impact and community health improvement plans. The major takeaway was that working together in partnership by leveraging collective resources can truly make a more profound impact when trying to move the needle in regard to community health issues.
- The management team continues to explore options for reorganization or innovative ways to staff programs as vacancies arise. We assess the current program needs, funding and any anticipated changes or program goals for all positions. The health department team is very resilient and open to positive changes and continually looking for ways to provide the best possible services to our community.
 - Reviewed the SWOT analysis involving all staff from 2016 and the previous health department strategic plan in preparation for strategic planning to develop a new three year strategic plan.
- Community Outreach-
- Began working on the plans for the final phase of the Northern Michigan immunizations grant, which will be focusing on Grand Traverse County through the end of the year. Specific marketing and media campaigns will be unfolding in our area May through December.
 - Began initial planning meetings for the Baby Tent for the 2017 Cherry Festival.
 - In process of designing ad for the Grand Traverse Women's Magazine Motherhood issue for the Family Planning and Breast and Cervical Cancer programs.

- In process of compiling and designing the 2016 Annual Report.
 - Provided an interview on the importance of vaccination, waiver education and related senate bills with Capital News, MLive and legislators.
 - Reviewed and published information (online) regarding the County Health Rankings and Grand Traverse County rising from 7 on the list in 2013 to 4 on the list in 2016. This is both in Health Outcomes and Health Factors.
 - Facilitated quarterly Child Death Review team meeting March 3, 2017.
 - Participated in the Perinatal Regional Collaborative Network meeting March 20, 2017.
 - Participated in the Regional Perinatal Smoking Initiative meeting March 24, 2017. The group of regional and state community partners are continuing to explore and engage in train the trainer opportunities for SOPHE's Script and Tobacco Cessation Treatment Specialists to create a consistent implementation strategy for providing interventions aimed at decreasing maternal smoking rates.
- Northern Michigan Public Health Alliance
- NMPHA Maternal Child Health Quality Improvement Committee- Members participated in State provided educational webinars for implementation of a regional maternal child health assessment on March 9, 2017 and on March 29, 2017. These webinars reviewed our local public health progress to date through 1) Organization 2) Engaging Community Partners and 3) Visioning and provided participants with strategies to gather assessment information. We are working together with community partners who will provide a broad range of perspectives, representing a variety of groups and activities within the community, including parents, as we begin to gather information about maternal child health in our 21 county Northern Michigan region.
 - CHoosing All Together (CHAT) - The Alliance has partnered with the University of Michigan to offer this innovative approach to soliciting community members' feedback. A "game board" is under development based on results of community health needs assessment that will be used in county-level sessions of constituents. More to follow.
 - Maximizing Reimbursement - Alliance members are sharing methods for maximizing reimbursement from Medicaid and commercial insurers, including the Medicaid Outreach matching mechanism. The Steering Committee passed a resolution supporting the Public Health and Prevention Fund, which was slated to be cut in the American Health Care Act.
- Finance
- Year-End - Finished closing the 2016 calendar year for the Health Department.

- Annual Audit - Continued to prepare information for the annual County audit.
- Prepared and submitted 2016 Actual Maintenance of Effort report for State of Michigan.

MEDICAL EXAMINER DIVISION

- Leelanau and Grand Traverse Counties approved a new contract for WMED for medical examiner services. A revised interlocal agreement and budget will be presented in April.
- Recruiting and hiring a pool of medical examiner investigators. All will complete more in depth training from WMED, job shadow experienced investigators in other counties and will be completing investigations from beginning to end, including on scene, by the end of April.

ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISIONS

➤ Environmental Health

- Attended One Health Webinar regarding prevalence and spread of Lyme Disease in Michigan.
- Prepared our second bat specimen of the year for shipment to the Michigan Department of Health & Human Services Lab in Lansing. The bats were found in homes in Traverse City and were tested for the presence of rabies. Both bats tested negative.
- Attended monthly meeting of the Traverse Bay Area Hoarding Task Force. Some of the main goals of this task force include: First responder safety during emergency situations involving a resident with hoarding history; Providing a place for agencies to share information and collaborate in support of persons with hoarding conditions.
- Four (4) of our Environmental Health Staff attended the 73rd Annual Michigan Environmental Health Association (MEHA) Education Conference at the Holiday Inn Hotel and Conference Center in Big Rapids on March 15 and 16. This conference helps continue MEHA's mission of promoting the highest standards in environmental health.
- Participated in a regional emergency preparedness exercise in Crisis Emergency Communication and Response in developing Public Information and dissemination on March 2nd.
- Tom Buss was guest speaker for an Environmental Masters class for Grand Valley State University on March 14th.

➤ Animal Control

- We continue to implement our Animal Control program with one (1) part-time officer at 25 hours per week, with support from the following stakeholders: Grand Traverse County Sheriff's Office, Grand Traverse County Prosecutor's Office, Grand Traverse County Health Department (Communicable Disease and Environmental Health Divisions), and Cherryland Humane Society.

- Advertizing will begin in early April to fill a seasonal Animal Control Specialist position to expand animal control services throughout the busy summer and fall season.

EMERGENCY MANAGEMENT & PUBLIC HEALTH PREPAREDNESS DIVISION

➤ Emergency Management

- Hosted the National Incident Management System course - IS-400. The class had 25 participants from the supervisory and executive level of many public safety disciplines from Grand Traverse and surrounding areas.
- Met with local banking security group to coordinate the use of CodeRED for security notifications.
- Begun conversing with local law enforcement agencies for initial training, and non-emergent uses of CodeRED “groups” for more efficient methods of disseminating focused info to different key community organizations.
- Attended and began planning operations for the removal of the Boardman Dam.
- Hosted the annual National Weather Service Spring Storm Spotter Workshop. The program was widely attended again this year.

➤ Emergency Preparedness

- Northern Michigan Public Health Emergency Preparedness coordinated and operated a public health exercise in Crises Emergency Communication and Response/Public Information development and dissemination on March 2nd.
 - The local health department worked with its collaborative partners to coordinate, develop, distribute information to the public regarding a public health emergency.
 - New and advanced processes in developing and coordinating information with the public have recently been implemented across Northern Michigan Public Health Emergency Preparedness within the Crisis Emergency Communication and Response Plan that was finalized in February.
- Grand Traverse County Health Department Northern Michigan Public Health Emergency Preparedness Workshop was conducted during the Safety Day Training of March 21st. During this Workshop, staff were able to view and learn more about the newly acquired and implemented Point of Dispensing Go Kits as well as the Northern Michigan Public Health Emergency Preparedness Mobile Medical Unit.
- Grand Traverse County Health Department participated in NMPHEP SharePoint Platform Trainings to better understand how to share documents and information with its collaborative partners in real time. Interactive training tasks and drills throughout the year were planned with staff at this time.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS:

➤ Communicable Disease Program

- o Communicable Disease staff investigated 61 communicable diseases/animal bites and exposures for the month of March.
- o Staff participated in a webinar regarding Lyme Disease presented by the Michigan Department of Health and Human Services.
- o Supervisor and Director attended the National Incident Management System Incident Command System (ICS) 400 class.
- o Staff participated in two webinars related to the prevention, diagnosis and treatment of tuberculosis: "The Mycobacteriology Lab" was presented by the National Tuberculosis Nurse Coalition and "World TB Day 2017: The Numbers are In" was presented by the Southeastern National Tuberculosis Center.

➤ Reproductive Health

- o Reproductive Health staff provided services for 106 men and women, of which 40 were new clients to the program.
- o Continued participation in the Tobacco Dependence Grant through monthly conference calls.
- o Supervisor participated in a HIV Prevention Webinar through the Michigan Department of Health and Human Services.

➤ Immunizations

- o Completed 2017 work plan for regional immunization grant activities, including key promotion and education strategies to target birth dose Hep B rates which run nearly 9% below the State average, explore, plan and implement school-based immunization clinics at Traverse City High School, further advocate for 'no wrong door' to receive immunizations, develop and distribute a bi-monthly provider newsletter, and create a welcome packet for both VFC and non-VFC providers in our community.
- o Immunization Clinics at Adolescent Health sites as well as the Grand Traverse County Health Department still encourage clients to receive the annual seasonal flu vaccination as our season has been a late one. Although, Grand Traverse County continues to rank 3rd in the State of Michigan for Flu coverage ages 6 months to 8 years, our rates are still nearly 40% below the Healthy People 2020 target of 70%.

ADOLESCENT HEALTH

➤ K-Town Youth Care & Youth Health & Wellness Center

- o Clinics were updated to a new format of the Risk Assessment for Adolescents that each client completes annually.
- o Clinics provided 146 total visits in March to local Adolescents with a 93% overall show rate.

- Counselors provided over 60 visits to local adolescents.
- Clinic staff attended local presentation on public awareness of the Human Trafficking problem.

MATERNAL AND CHILD HEALTH PROGRAMS:

➤ Maternal Infant Health Program

- Jodi Kelly and Lori Wesolowski presented at the Infant Mortality Reduction Plan Learning Collaborative in Lansing to highlight accomplishments of the Northwest Michigan Smoking Workgroup. The workgroup was started in 2011 as part of the Perinatal Regional Initiative due to the high percent of mothers who smoked during pregnancy in Grand Traverse County and the surrounding area. We were asked to present on the process in Northern Michigan that lead us to the point of focusing our 21 county initiative on SCRIPT ® to decrease maternal smoking rates. SCRIPT ® is an award-winning, evidenced-based program shown to be effective in helping thousands of pregnant women quit smoking. SCRIPT ® stands for Smoking Cessation and Reduction in Pregnancy Treatment Program.
- Two new employees were welcomed to the Grand Traverse County Health Department. Maternal Child Health Nurse Kristy Bison-Moesch, and Lacey Edgecomb Office Specialist.
- The Office of Inspector General team arrived on March 22, 2017 to audit the Maternal Infant Support Program for Medicaid billing. Open and closed charts from the last 7 years were scanned for review. The results are pending.
- Deb Deering, Pat Drake, and Cindy Purvis attended a 2 day course training in preparation to take the International Board Certified Lactation Consultant (IBCLC) certification test. As a requirement of the WIC program, IBCLCs must be part of the overall WIC Program. All 3 nurses work in Maternal Child Health Programs. IBCLCs provide expert breastfeeding and lactation care, promote changes that support breastfeeding and help reduce the risks of not breastfeeding.

➤ Healthy Futures

- Local Maternal Child Health Block Grant 2017-18 completed for submission. This grant augments funding for Healthy Futures. The focus of the 2017-18 workplan continues to follow the national performance measure breastfeeding: A) Percent of infants who are ever breastfed and B) Percent of infants breastfed exclusively through 6 months.

➤ Children's Special Health Care Services

- Effective March 1, 2017, families with Medicaid or Healthy Michigan must apply to an approved Medicaid provider in order to receive reimbursement for transportation for appointments which require downstate medical specialist appointments. The process to become an approved provider includes an online application which takes 3 hours to complete. The person providing the transportation (father, mother, relative) must submit to a background check in order to be approved to be able to

transport the child. We anticipate this new policy will add a barrier for some families to be able to transport their child for much needed medical services.

- Pediatric Cardiac Clinic
 - o Participated in initial dialogue with the University of Michigan Pediatric Division and Munson Medical Center as the Specialty Clinics explore increase access opportunities for 2018, including potential increase in clinic days.
- Head Start
 - o Fall 2017 planning meeting scheduled for May 16, 2017. Health Department Nursing, Clerical, and Vision and Hearing staff will meet with Head Start stakeholder to plan clinics, lead by Vikki Klingelsmith, Hearing and Vision Coordinator.
- WIC
 - o Stan Bien state WIC Director held a conference call on March 29, 2017 to update local WIC Coordinators on Department of Agriculture WIC funding. There are no foreseeable budget cuts through the end of 2017. Depending on WIC client participation number, there may be cuts in 2018. Out of the 83 counties in Michigan, 48% have seen a drop in population. If funding adjustments are made in WIC, they will take place after 2018 after the first quarter.
- Hearing & Vision
 - o School-aged Hearing Screenings are at 83% of last year's total screenings after only the first quarter 2017.
 - o Preschool hearing and vision screenings are at over 50% of last year's total screenings at this point as well.
 - o Hearing and Vision team have made over 300 referrals for follow-up based on screening results thus far this year.
- Blood Lead Testing
 - o Planning for spring/summer internal and external community education opportunities has begun for the Childhood Lead Poisoning Prevention Program. Past events include Kids Day at the Cherry Festival as well as Kids Day at the Northwestern Michigan Fair. This year we are hoping to expand to the Great Start 5 to One Neighborhood Center Playgroups. Playgroups are for families with infants to preschool (birth to 5 years of age). In Grand Traverse County, the event meets and is hosted by Incredible Mo's on the 2nd and 4th Thursday of every month.

Human Resources (5)

- Please welcome, Bill Hendry as the new Director of Human Resources!

Information Technology (2)

- We are continuing to complete the development of an IT Strategic Plan that will assist the County in addressing much needed technology upgrades. We expect this to be presented to the Board of Commissioners in May.

MSU Extension (7, 8)

- April 22nd is Earth Day! We hope you will join us!
Michigan 4-H Beach Clean-Up Community Service Event –
 The 2016 Michigan 4-H delegation of 4-H Citizenship Washington Focus is hosting a beach clean-up event with the help of Sterling State Park in Monroe and Traverse City State Park in Traverse City. This community service project is planned for Saturday, April 22nd at the Traverse City State Park. We will meet at the park to work from 10 a.m.-noon, no park passes are required to enter the beach area. We will clean up the beach and park area, rake and any other odd jobs they have for us. Gloves and garbage bags will be provided to those helping with the clean-up. Other equipment individuals are asked to bring are rakes, shovels and brooms. The event is open to the public; we would love your help! We are asking for RSVP's for this event so we know how many youth and adults to plan for. Contact Ruth Svec if you are interested in participating, 231-715-6232 or Karin Stevens, 231-922-4825 or steve552@msu.edu.



- 4-H Exploration Days – “Journey to Success” is the theme of this year’s 4-H Exploration Days. Youth and chaperones ages 11 and up, will be visiting MSU campus from June 21-23. Youth will choose one or two classes for their three-day stay. There are more than 200 session choices held on and off campus. Youth will live in a Michigan State University dorm and eat in the cafeteria—just like MSU students do. Sessions are taught by people who know their stuff, including MSU faculty members, 4-H volunteers, staff members and other experts. It’s not all sessions! There’s plenty of time for fun, including swimming, skating, souvenir shopping, exploring, bowling, basketball—even a great dance Thursday night. Register today and make plans to join us. Invite a friend! Youth do not need to be 4-H members to attend. The link for session information is http://msue.anr.msu.edu/program/info/4_h_exploration_days. Families need to bring paperwork into our MSU office with a \$90 registration fee. Transportation by bus is provided for a nominal fee. Registration ends April 28th!



Parks and Recreation (7)

- Traverse City Roller Derby, already an official partner of county Parks and Recreation, chose County Parks as one of its three charity partners for 2017. Through this partnership, Parks and Recreation will be co-promoted and receive a third of the donations from TCRD’s biggest fundraiser, the Birthday Bash held on March 11, and any donations collected at a Parks and Recreation guest table during one home bout. Thank you, TCRD!
- The Michigan Fitness Foundation/Michigan Trails’ Michigander Bicycle Tour has expanded its use of the Civic Center as a base camp this summer. Group will be there twice – between July 14 and 16, and again between July 20 and 22. Cyclists are designating various county park stopovers during their rides in our region, such as Medalie Park, Natural Education Reserve, and Twin Lakes Park.
- Spring kicked off show and expo season at the Civic Center:
 March 17 through 19: Hunting and Fishing Expo

March 24 through 26: Camper and RV Show
 April 7 through 9: Lakefront and Cottage Show
 May 17: BASA Senior Expo
 August 18 through 20: Master Spa Show

- An Earth Day event hosted and promoted by Resource Recovery/Recycle Smart (contracted to Iris) will be held at Medalie Roadside Park on Saturday, April 22, between 10 a.m. and 2 p.m. The event is fun, educational, and free. Parks and Recreation will be present with at least nine other organizations. Interactive activities and demonstrations, giveaways, and, socializing will take place. TART Trail volunteer cleanups are scheduled along the east Boardman Lake Trail that day, which should also lead attendees to the event.
- A community build for the new Campbell Community Playground at the Civic Center has been tentatively scheduled to take place the week of May 8, 2017. Stay tuned for more details!

Parks and Recreation/Senior Center Network (7)

- 1,175 seniors participated in 4,783 units of service.
- 38 new members joined in March.
- AARP income tax preparers are offering free services to seniors through April 15. This year, service has been expanded to Interlochen, Kingsley, and Fife Lake locations.
- Travel plans for 2017: Spring, summer, and fall “Mystery Trips;” Holland Tulip Festival; Bluegrass Country and the Ark Encounter; Islands of New England; Chicago; Colorado Trains; Historic Midland; Art Prize; Amish Acres; Tigers’ game; monthly casino trips to Manistee.
- Special programs in March: Tech clubs began in Interlochen and in Traverse City for assistance with smart devices. Students from high school meet one-on-one with seniors for instructional support. “Get Your Spark Back,” led by licensed occupational therapist Carolyn Schwab, explored homeopathic healing concepts and was met with good response. St. Patrick’s Day and Mardi Gras celebrations will held throughout the network. Singles Fun Night on March 23 brought nearly 40 people who made new friends. March 20 “Cruise Week” was a huge success with daily record attendance for lunch and entertainment. Sponsors included Alliance for Senior Housing, Comfort Keepers, Cruise Planners, Family Hearing Center, Holli Home Health Care, John A. Scott, PC, Jordan Balkema Elder Law Center, Llife Story Funeral Home, Monarch Home Health Care, Senior Benefit Solutions, and Traverse City Wedding and Party Rentals.
- Coming in April: “Here:Say” for seniors; bike repair class with McClain’s Cycle and Fitness; Tigers’ opening day lunch; estate planning, summer sports registration; “Emergency Preparedness” with Gregg Bird; “Ageism and the 21st Century;” basket-making; hearing aid clinic; “Parade of Senior Homes;” and “Shredding Week” with ProFILE.

- April 23 through 29 is National Volunteer Appreciation Week. The Senior Center will recognize over 100 volunteers who contributed nearly 10,000 hours in 2016 with a special insert in the *Record Eagle*. A celebration of volunteers will take place at the Senior Center in June, when all of the “snowbirds” have returned. Commissioners are invited and encouraged to participate in this special event on the Senior Center Beach.
- Support Groups: Job support provided by Kelly Services; “Options for Senior Living” assists seniors with questions about housing; Parkinson’s; healthy eating; computer/iPad tutoring; free legal advice; and various grief support groups in cooperation with Munson Medical Center.
- Preparations for Second Annual 90 Over 90 event underway. Sponsored by Senior Center Network and Grand Traverse Pavilions. Residents encouraged to provide names and addresses of anyone over 90 years old so that they receive personal invitations to this grand event in May. Commissioners and administration are invited to join this event as VIP guests.
- Senior Center Network is exploring an agreement with the VISTA project through the United Way to expand hours and assist with fundraising for the Senior Center Traverse City building renovation. Tendercare Traverse City has offered to host a bowling fundraiser in August to help raise funds for building renovation.

Planning (3, 4, 7, 8)

- The Planning Department is now offering professional community planning services to local communities. Services include master plans, recreation plans, development review assistance, grant applications, and customized training. Services are provided at a cost-effective rate and can be tailored for a community’s planning needs.
- The Planning Department will be hosting the Citizen Planner Classroom Series this May and June at the Governmental Center. Citizen Planner is a 7-session land use training and certificate course for community land use decisions makers offered by MSU Extension. Online registration is available at: <http://events.anr.msu.edu/CPGT17>

Probate Court

- No report provided.

Prosecuting Attorney (7)

- Authorized 198 misdemeanor complaints
- Authorized 50 felony complaints
- Authorized 11 juvenile petitions
- Handled 1 new Neglect/Abuse case
- Alleged Mentally Ill cases referred by Probate Court = 9
- Referrals from Office of Child Support = 21
- Cases filed in Family Court = 20
- Defendants served with Summons & Complaint = 13
- Judgments = 12

- March Jail Lawsuit
- County vs. Talyer Levi Curtis, File No. 17-32040-CZ
- Total = \$2,263.53

Public Works (7, 8)

- No report provided.

Register of Deeds (2, 4)

- No report provided.

Sheriff (7)

- No report provided.

Treasurer (1)

- We settled with all the townships by the second week in March and the City shortly after. Our delinquent tax pay-out is just under 5,000,000, down about 150,000 from last year.
- We had our meeting with Standard & Poors to review our bond rating and based on our financial situation they have affirmed our AA bond rating.
- Processed 178 regular service, 30 expedited and 2 hand carry passports totaling 210 in March 2017 compared to 134 in March 2016.

Veterans Affairs (7)

- Department continues to enhance service following millage funding by adding one FTE staff member and realigning current staff.